



**Advancing Competences in the European Senior Service Sector
(2014-1-CZ01-KA202-002058)**

Training course Senior Service Worker: MODULE 5

SYLLABUS

<i>Section I: General course information</i>
Name of the course and identification
Networking in community based settings for the elderly – M5
Location
Classroom, field work, remote access on-line
Workload
Total 90 hours: <ul style="list-style-type: none"> • Classroom training: 50 hours • Practical training: 60 hours • Self-/on-line study: 40 hours
Certification
Upon successful course completion graduates receive a transnational certification of completing Module 5.
<i>Section II: Purpose of the course</i>
Course description
Among core tasks of a senior service worker is working within and promoting networks. Networking allows linking stakeholders with different resources and interests in pursuing common objectives of shared responsibility in the community. The special challenge for sustainable networking is to achieve identification and to establish mutual trust and confidence. The module focusses on ways of building and implementing networks in community based settings. The participants will learn how to initiate, develop and maintain networks within a community.
Course outcomes
The participants acquire
Knowledge <ul style="list-style-type: none"> • Theoretical and factual knowledge of the concepts of networking; • Specialized knowledge of networking within a community.
Skills <ul style="list-style-type: none"> • Cognitive and practical skills to initiate, develop, organize and evaluate networking in the community; • Range of practical skills of social space analysis; • Cognitive and practical skills to integrate networks into the community; • Cognitive and practical skills to mediate communication in large groups; • Cooperate with non-professionals and professionals in the community.
Abilities



- Review and develop performance of self and others in the work field;
- Application of learning techniques, ICT/e-learning usage and scientific work to the learning process.

Course pre-requisites

To enter this course the following conditions apply to candidates:

1. Previous vocational training in a related field of study and professional experience of not less than 2 years; or
2. Successful completion of the Basic Module.

*Section III: The learning environment***Teaching methods**

Classroom education

- theoretical and practical instruction
- case and project work
- practical exercises
- blended learning

Practical training

- work-based training in HCBS
- field trips

On-line training

- self-study (e-learning)
- on-line testing and assessments

Required materials

Trainee manual for the course, provided by ACE partnership

*Section IV: Time schedule/course plan***Learning units and allocated time**

	class hrs.	field hrs.	self-hrs.
Basic concepts of networking and social space	10		6
Networking in community based settings	12		8
Methods of social space analysis	14		18
Communication in networks	14		8
Field work	0	60	0
Total	50	60	40

Course programme

The course begins with 36 hours in a class, followed by 60 hours of practical field work. Each trainee will get a mentor assigned to him/her who will guide the trainee through practical activities of the course. After the field work portion of the training the remaining 14 hours of in-class training conclude the course.



Section V: Assessment/Examination procedures

Assessments

Each in-class learning unit will be completed by an examination/assessment, which will verify trainees’ progress towards accomplishing the course objectives. The following formats may be utilized during testing/assessments:

- on-line testing (multiple choice method)
- writing a paper/essay (may be submitted on-line)
- written examination (in-class)
- oral examination

There will be a separate examination procedure conducted for course field work. Assessments may consist of:

- field work review of the trainee by a coach/mentor
- field work report
- project/case study presentation and defence

Grading

To complete the course students must pass all prescribed tests/assessments.

Class presence policy

In accordance with the local standards.

Section VI: Additional information

On-line course access

Students will have an account set up to facilitate their e-learning self-study, blended learning and on-line testing during the course.

Field coursework

There is no fixed format of the course field work. It may take place under various arrangements, provided required time allocation is fulfilled and study topics covered.

Special needs

Provisions may be arranged to accommodate disabled students in order to take part in the course.